

Booking Terms and Conditions

Terms and Conditions for Courses: A deposit of £77 is payable to confirm your booking.

- 1) Should you need to cancel, this can be returned to you if cancellation is received by 28 days in advance of the first day of the course after that point it will be retained or the second condition will apply.
- 2) If we receive notification up to 2 weeks in advance of the first day of your course we will happily transfer the deposit to an alternative booking, after that point regrettably, it will be retained.
- 3) For late bookings made after 28 days in advance of the first day of your course condition 2 will apply. Bookings made after 1 week in advance should be paid for in full and are non refundable and non transferrable.

The balance of course fees should be paid in full before and not later than the end of the week before the first day of your course and can be made by BACS transfer direct to the bank or by cheque to Oxford School of Upholstery. Should you need to cancel having paid your fees in full you will be reimbursed in full subject to the conditions above.

Whilst we try to maintain course fees they may be subject to alteration from those published.

Oxford School of Upholstery reserves the right to withdraw, suspend or discontinue courses at any time. Oxford School of Upholstery also reserves the right to re-arrange course dates or days or to arrange appropriate alternative teaching for the courses where desired. If courses are cancelled by Oxford School of Upholstery prior to the course start date a full refund of fees will be made. If courses are discontinued by Oxford School of Upholstery once begun, a pro rata refund or credit will normally be made, with an adjustment for any goods or materials supplied. If discontinued by the student, any refund or credit will solely be at the discretion of Oxford School of Upholstery.

NB

We have a limited amount of storage space at the workshop and also in a separate unit, students can leave furniture and fabric between visits by arrangement. Whilst we endeavour to take great care we cannot accept responsibility for losses or damage to furniture or fabric. Students who arrange to store things here do so at their own risk.

From time to time photographs may be taken during the courses and these will remain the copyright of Oxford School of Upholstery.